

Government of Jammu & Kashmir  
Finance Department, Civil Secretariat,  
Srinagar/Jammu.

**Subject:** Expenditure Reforms: Streamlining spending in Government Departments to avoid last minute rush of expenditure.

**Government Order No. 08-F of 2020**

**Dated: 06-03-2020**

In the context of aforesaid subject, the following directions are issued for strict adherence by all the Administrative Departments, Head of the Departments (HODs), Drawing and Disbursing Officers (DDOs) and all the Treasury Officers (TOs):

- (i) The Finance Department shall not consider any additionality and liability at this stage as the budget of 5 months (31<sup>st</sup> Oct. 2019 to 31<sup>st</sup> March, 2020) of 2019-20 has been adopted and released in full.
- (ii) Any proposal regarding release of matching share, if any, proportional to the CSS share released by the Government of India and received by the Administrative Departments shall be submitted (with documentary proof) by or before 12<sup>th</sup> of March, 2020.
- (iii) Rush on expenditure on procurement shall be avoided during the last month of the year so as to ensure that all procedures are complied with and there is no infructuous or wasteful expenditure. Director Finance(s) / Financial Advisor(s) are advised to specially monitor this aspect in their respective departments.
- (iv) Proposal for advance drawal, authorization of funds, if any, pertaining to financial year 2019-20 shall be submitted to the Finance Department well before 15<sup>th</sup> of March, 2020. No advance Drawal, Authorization proposal shall be processed beyond 15<sup>th</sup> of March, 2020.
- (v) Proposals for parking of funds in "Civil Deposits" in order to avoid lapsing of funds shall not be entertained and processed.
- (vi) Issuance of hundies stands already banned. The Departments are advised not to move any proposal in this regard.
- (vii) Treasury Officers will not entertain any bill/cheque for payment after working hours on 26<sup>th</sup> March, 2020, pertaining to financial year 2019-20 and all the DDOs are advised to plan their bill presentation accordingly at Treasuries.
- (viii) All the Administrative Secretaries must effectively supervise and shall be responsible for ensuring compliance of the standard measures outlined above. Director Finance(s)/ Financial Advisor(s) shall assist the respective Administrative Secretaries in securing

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the compliance to the measures and also submit regular report to the Finance Department for any violation of guidelines.

**By order of the Government of Jammu & Kashmir.**

Sd/-

**(Dr. Arun Kumar Mehta), IAS,**  
Financial Commissioner,  
Finance Department.

**No. FD-VII-8(111)2004-05**

**Dated: 06-03-2020.**

**Copy to the: -**

1. Cabinet Secretary, Government of India, New Delhi.
2. Additional Secretary, Ministry of Home Affairs, Gol, New Delhi.
3. Advocate General, J&K High Court, Srinagar/ Jammu.
4. All Financial Commissioners.
5. Director General Police, J&K.
6. Principal Accountant General, J&K Srinagar/ Jammu.
7. Principal Secretary to the Lt. Governor.
8. All Administrative Secretaries to the Government.
9. Principal Resident Commissioner, 5-Prithvi Raj Road, New Delhi.
10. Chief Electoral Officer, J&K.
11. Divisional Commissioner Kashmir/Jammu.
12. Registrar General, J&K High Court, Srinagar/ Jammu.
13. Director General, IMPARD, J&K.
14. Director Anti Corruption Bureau, J&K.
15. Director General, Accounts & Treasuries, J&K.
16. Director General, Audit & Inspection, J&K.
17. Director General Budget J&K.
18. Director General, Local Fund, Audit & Pension, J&K.
19. Director General, Fund Organization, J&K.
20. Director Information, J&K.
21. Director Archives, Archeology and Museums, J&K.
22. All Heads of Departments/Managing Directors/ Chief Executive Officers of PSUs/ Autonomous Bodies.
23. All District Development Commissioners.
24. Secretary, J&K Public Service Commission.
25. Principal Secretary to Chief Justice J&K High Court, Srinagar/ Jammu.
26. OSD to Advisor(S)/(F)/(B) to the Hon'ble Lieutenant Governor
27. General Manager, Ranbir Government Press, Jammu for publication in Government Gazette.
28. Private Secretary to Lieutenant Governor.
29. Private Secretary to Chief Secretary, J&K.
30. Private Secretary to Financial Commissioner, Finance Department.
31. I/C Website, Finance Department ([www.jakfinance.nic.in](http://www.jakfinance.nic.in))
32. I/C Website, General Administration Department ([www.jkgad.nic.in](http://www.jkgad.nic.in))
33. Government Order file(W2scs).

*Ishfaq Ahmad Pandith*  
6/3/2020  
**(Ishfaq Ahmad Pandith),**  
Deputy Director (Budget),  
Finance Department.

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