

Government of Jammu & Kashmir
Finance Department (Budget Division)
Civil Secretariat, Srinagar/Jammu.

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Subject:- Authorization of funds under Revenue Budget 2021-22.

Reference:- The Jammu and Kashmir Appropriation (No. 2) ACT, 2021 No. 9 of 2021.

Government Order No. 117 -F of 2021

Dated: 31 -03-2021

Sanction is hereby accorded to the authorization of 50% of funds under Revenue Budget earmarked for the financial year 2021-22 except in respect of following detailed heads which shall be released on case to case basis: -

1. 003- Leave Travel Concession.
2. 046- Purchase of Vehicles
3. 054- Furniture & Furnishings.
4. 115- Works (under Revenue, if any).
5. 201- Interest.
6. 216- Purchase of Power.
7. 311- Cost Price of food grains.
8. 411- Refund.
9. 449- Snow Clearance.
10. 799- Suspense Debit.
11. UT Share under revenue component.
12. Disaster Response Fund (DRF).

The utilization of funds shall be subject to the following conditions:

- i) In accordance with J&K Appropriation (No. 2) Act.,2021 No. 9 of 2021, dated 25th March, 2021, Controlling Officer(s) shall ensure that all budgetary allocations are strictly as per Demand for Grants and funds shall be released through BEAMS.
- ii) The Controlling Officers shall immediately release the funds to the line departments within a period of one week from the date of authorization of funds by the Finance Department. The BEAMS Administrator at Administrative Department level shall report compliance to the Finance Department on monthly basis.
- iii) The expenditure shall be made strictly in accordance with GFR 2017.

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- iv) All the procurements of Goods and Services shall be made through GeM portal in terms of relevant provisions of GFR 2017, Manual for Procurement of Goods 2017 and Manual for Procurement of Consultancy and other Services 2017.
- v) The process of e-tendering, wherever required as per GFR shall be initiated immediately in the month of April, 2021 and completed by or before 31st May, 2021 for the year 2021-22.
- vi) No diversion shall be made under any pretext unless expressly authorized by the Finance Department.
- vii) The Controlling Officer(s)/DDOs shall strictly monitor revenue collection as per fixed targets on monthly basis which can be viewed in the Annual Financial Statement, 2021-22 available on Finance Department's website and shall also be communicated through BEAMS.
- viii) All the Director Finance(s)/FA & CAO(s) shall ensure submission of monthly revenue statements and they shall also monitor the expenditure statements on BEAMS and furnish the same before 5th of following month for monthly review by the Finance Department.
- ix) All the Government transactions shall be made through electronic mode without involving any cash transactions in the Government offices or other offices which are directly or indirectly controlled by the Government, excepting for few small denominations.
- x) All the Controlling Officers/DDOs shall conduct periodic reconciliation of remittances and drawals with Treasury and the Office of the Accountant General (A&E), J&K to ensure correct reflection of income and expenditure in the Finance and other Accounts.
- xi) The funds so released shall be utilized by the concerned authority only for the purpose specified after observing all prerequisite formalities/ procedures as per GFR and shall not be available for further re-appropriation/ diversion at any level and for any reason whatsoever.
- xii) Treasury Officers concerned shall ensure that releases have been made by DDO(s) through BEAMS. Treasury Officers shall also be personally liable for making any payment not authorized and accepted on BEAMS application.
- xiii) The Departments shall ensure that the expenditure out of allotted funds are made in stipulated timeframe within the quarter(s) for which the funds have been released.
- xiv) The advance drawal of funds in respect of Grant-in-Aid to Autonomous Bodies/PSUs/Boards etc. shall be simultaneously processed with the fund release proposals

- by the Departments containing the details of available bank balances, status of holding BODs meeting, status of updation of annual accounts and status of previous UCs.
- xv) The ban on engagement of casual workers, need based workers, daily wagers etc shall continue to be in force.
- xvi) The expenditure shall be debited to the appropriate head of account as provided in the Demand for Grants and available on the BEAMS portal.
- xvii) Treasury Officers shall not entertain cases of parking of funds under 'Civil Deposits' unless sanctioned by the Finance Department. Strict action shall follow where any DDO or Treasury Officer violates these norms.
- xviii) No bills on account of rent shall be entertained in the Treasury without Rent Assessment Order issued by the competent authority. The rent payable should not exceed the rent assessment.
- xix) Power Development Department shall furnish online electricity bills on monthly basis to each DDO. The DDOs in-turn shall contra-credit the monthly billed amount to Major Head: 0801-Power through JKPAYSYS. Under no circumstances electricity bills shall be drawn in cash.
- xx) All Departments shall ensure uniform pace of expenditure during the financial year 2021-22. The overall ceiling of 30% expenditure shall be maintained during the last quarter of the financial year 2021-22. The expenditure during the last month of the financial year 2021-22 shall be restricted to 15% of the budget allocation.
- xxi) Focus of expenditure should be outcome based and wasteful expenditure should be avoided. The outcome of the expenditure shall be reviewed on monthly basis by the Finance Department and any irregular expenditure against norms shall be strictly avoided.
- xxii) Funds provided under all the beneficiary schemes shall be disbursed through DBT mode with 100% Aadhar Seeding which shall be reviewed by each Administrative Secretary on monthly basis and beneficiary-wise report furnished to Finance Department on regular basis for uploading on DBT portal.

By order of the Government of Jammu and Kashmir.


Sd/-

(Dr. Arun Kumar Mehta), IAS,
Financial Commissioner,
Finance Department.

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Copy to the: -

1. Ld. Advocate General, J&K High Court, Srinagar/ Jammu.
2. All Financial Commissioners.
3. Director General of Police, J&K.
4. Principal Accountant General (A&E), J&K Srinagar/Jammu.
5. All Principal Secretaries to Government.
6. Principal Secretary to the Hon'ble Lieutenant Governor.
7. Principal Resident Commissioner, 5-Prithvi Raj, New Delhi.
8. Joint Secretary (J&K), Ministry of Home Affairs, Government of India, New Delhi.
9. All Commissioner/ Secretaries to Government.
10. Chief Electoral Officer, J&K, Srinagar.
11. Divisional Commissioner Kashmir/Jammu.
12. Chairperson, J&K Special Tribunal.
13. Registrar General, J&K High Court, Srinagar/ Jammu.
14. Director Anti Corruption Bureau, J&K.
15. Director General, Audit & Inspection/Budget/ Accounts & Treasuries/ Funds Organization/ Codes/ Local Fund Audit & Pensions.
16. Director General, Development Expenditure Division-II, Finance Department.
17. Director Information, J&K.
18. All District Development Commissioners.
19. All Heads of Departments/ Managing Directors/ Chief Executive Officers of State PSU's/ Autonomous Bodies/Societies.
20. Secretary, J&K Public Service Commission.
21. Secretary, J&K Legislative Assembly.
22. Director Estates, J&K.
23. Director Development Expenditure Division- I, Finance Department.
24. Director Archives, Archaeology and museums, J&K.
25. Director/ Principal, North Zonal Accountancy Training Institute, Jammu.
26. Director, Accounts & Treasuries Kashmir/ Jammu.
27. All Director Finance(s)/ Financial Advisors & CAOs.
28. All Director(s) Planning/ Joint Director(s) Planning.
29. SIO, NIC, Civil Secretariat, J&K.
30. Principal Accountancy Training School Srinagar.
31. Joint Director, J&K Funds Organization, Srinagar/ Jammu.
32. All Treasury Officers, J&K.
33. OSD to Hon'ble Advisors (F/B/BK) to the Lieutenant Governor.
34. Private Secretary to Chief Secretary, J&K.
35. Private Secretary to the Financial Commissioner, Finance Department.
36. I/C Website, Finance Department (www.jakfinance .nic.in)
37. I/C Website, General Administration Department (www.jkgad.nic.in)
38. Government Order file(W2scs).


(Shafaat Yehya), 31/3/21
Deputy Director (Budget),
Finance Department.
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