

GOVERNMENT OF JAMMU AND KASHMIR  
CIVIL SECRETARIAT FINANCE DEPARTMENT

OMNO:A/23(08)-627.  
Dated: 27-07-09.

**Subject: Fixation of pay in the revised pay structure- clarification regarding.**

Following the notification of J&K Civil Service (Revised Pay) Rules, 2009 promulgated vide SRO 93 dated 15.4.2009, some Drawing and Disbursing Officers (DDOs) of various departments have sought informal clarifications regarding following aspect of fixation of pay in the revised pay structure. The matter has been considered in the Finance Department and the points of doubts raised and the clarification thereto are issued as under:-

S.NO	Doubts	Clarification
1	<p>Methodology for rounding off:- As per Rule 9 of the notification, the rate of increment in the revised pay structure will be 3% of the sum of the pay in the pay band and grade pay applicable, which will be rounded off to the next multiple of 10. Whether rounding off to next multiple of 10 has to be done in terms of rupees or even a paisa has to be rounded off to next multiple of 10.</p>	<p>In the case of Ready Reckoner annexed with this Department notification, SRO.93 dated 15.4.2009, rounding off has already been done and the same should be implemented without any modification. It is further clarified that the ready reckoner shall be treated as conclusive in all cases of fixation of pay in the revised pay bands as on 01.01.2006</p> <p>In the case of calculation of increments under the revised pay structure, paisa should be ignored, but any amount of a rupee or more should be rounded off to next multiple of 10. To illustrate, if the amount of increment comes to Rs.1900.70 paisa, then the amount will be rounded off to Rs.1900; if the amount of increment works out to be Rs.1901, then it will be rounded off to Rs.1910.</p>
2	<p>Grant of Stagnation increment :</p> <p>Whether the employees, who have been granted stagnation increment in February 2005 or thereafter, are to be granted additional increment w.e.f 01.01.2006, while fixing the pay or not since they have reached at the maximum of the existing pay scale.</p>	<p>In all cases where a Government servant has been granted an increment (whether normal annual increment or stagnation increment) after January 1, 2005, no increment will be allowed on 1.1.2006 at the time of fixation of pay in the revised pay structure.</p>

  
Director Codes,  
Finance Department.

**Copy to the:**

1. Advocate General
2. Principal Resident Commissioner, 5-Prithvi Raj Road New Delhi.
3. All Financial Commissioners.
4. All Principal Secretaries to Govt.
5. Principal Secretary to Hon'ble Chief Minister.
6. Chief Electoral Officer, J&K Jammu.
7. All Commissioner/Secretaries to Govt.
8. Secretary to H.E the Governor.
9. Divisional Commissioner Kashmir/Jammu.
10. Accountant General Kashmir/Jammu.

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11. Commissioner of Vigilance, J&K Srinagar
12. Secretary to Chief Justice J&K High Court Srinagar/Jammu.
13. Registrar General J&K High Court Srinagar/Jammu
14. All Head of Departments/Managing Director/Chief Executive of State PSUs/Autonomous Bodies.
15. Secretary Public Service Commissioner/ Legislative Assembly/Legislative Council.
16. All District Development Commissioners.
17. Director General Budget, Finance Department.
18. Director General Audit & Inspections.
19. Director/Jt. Director Accounts & Treasuries Sgr/Jammu.
20. Director/Jt. Director Fund Org. Srinagar/Jammu.
21. Dy. Director Audit and Inspections Finance Deptt.
22. Director Information J&K Srinagar/Jammu.
23. FA & CAO Flood Control and Hydel Projects Sgr.
24. Principal Northern zonal Accountancy Training Institute Jammu.
25. Principal Accountancy Training School Srinagar.
26. All Financial Advisors & CAO's
27. General Manager, J&K Bank Ltd. Jammu/Srinagar
28. All Treasury Officers/Distt. Treasuries Officers.
29. General Manager Govt. Press for publication in Govt. Gazette
30. Chief Accounts Officer Examiner Local Fund Audit Cell.
31. Pvt. Secretary to Hon'ble Minister/ State Ministers/ for inf. to the Hon'ble Ministers
32. Prpl. Pvt. Secretary to Chief Secretary.
33. All officers/Sectional Officers of Finance Deptt.
34. President Non Gazetted Employees Union Civil Secretariat Srinagar/Jammu.