

Government of Jammu and Kashmir
Finance Department

COMPENDIUM 2000

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**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

O. M. No. A/38(84)-II-15

Dated : 01-01-2000

Subject :—Overstayal in service beyond the date of retirement.

Attention is invited to Finance Department's O.M. No. A/38(84)-959 dated 20-10-1998 regarding the subject cited above. It is reiterated that Govt. Instruction No. 2 below Art. 226 (I) and Note 7 below Art. 230 (ii) of Jammu and Kashmir CSR's read as under :—

Govt. Instruction No. 2 below Art. 226(I)

"In spite of clear provisos in the rules with regard to retirement of Govt. servants cases of overstayal in service beyond the date of superannuation come to notice of Govt. from time to time. The departments generally propose treatment of such period of overstayal as extension/re-employment on the plea that the date of birth was not recorded in service book because of non availability of requisite certificates or date of birth originally recorded in Service Book has been tempered with subsequently or there has been an error of judgement in treating an employee as inferior under the first proviso below Art. 226(I) etc. There is an alarming increase in number of such cases and every time Govt. is compelled to accord sanction with a view that the retiree does not suffer for the apathy shown by the concerned administrative authority in appreciation and application of the rules governing the age of retirement as it becomes a fait accompli and erring officer escapes accountability. It is accordingly emphasised that the instructions laid down in Govt. Instruction No. 1 above should be followed strictly by all the administrative authorities concerned. **The case of overstayal beyond the date of superannuation involving collusive or contrived motives on the part of the head of office or any other higher officer should be identified and suitable action (including recovery of excess payments made as a result of such irregularities) taken against such officers to arrest such irregularities.** The cases of wilful temperings in the date of birth involving moral turpitude on the part of the concerned Government servant should be identified and referred to Director General of Police for getting these investigated by a special cell and severe disciplinary action taken against defaulter to prove as a deterrent. The intention of these instructions being to avoid hardship to

which some retiring Govt. servants are put because of non settlement of their pension cases for years together on account of dispute over the correct date of retirement etc. The same shall be read with existing provisions of Art. 168(D) and Art. 284-A and the Government Instructions thereunder."

Note 7 below Art. 230(ii)

"The case of overstayal in service beyond the intended/elected date of voluntary retirement (except those covered under the provisions of Note 2 above) involving collusive or contrived motives on the part of the Head of office or any other higher officer should be identified and suitable action (including recovery of excess payments made as a result of such overstayal) taken against such officers to arrest such irregularities."

2. Despite repeated instructions having been issued with last under Finance Department's O. M. No. A/38(84)-959 dated 20-10-1998 instances have come to the notice of Finance Department that the Govt. employees continue/are allowed to continue to remain in service beyond the date of their normal retirement on one pretext or the other, contrary to explicit provisions of the aforementioned State rules. Consequently, avoidably proposals for regularisation of overstayal periods pour in from various departments for agreement of Finance Department in relaxation of rules without action being taken by concerned Administrative Department against the defaulting officers concerned.

3. In the light of aforementioned situation undersigned is desired to again request all the Financial Commissioners/Principal Secretaries and Commissioner/Secretaries to Govt. kindly to issue strict instructions to their subordinate officers under intimation to Finance Department for following the aforementioned provisions of rules in letter and spirit in respect of ensuring recoveries of overpayments made from the defaulting officers.

(Sd.) M. J. NAJAR,

Director Codes.

Copy to the :

Standard Endorsements.

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

No. A/108(61)-759

Dated : 15-02-2000

To

The Director,
Fund Organisation,
Jammu.

Subject :—Final refund case of Late Shri Mohi-ud-Din Bhat A/C No. 46663-SM and late submission by Executive Engineer Electric Division, Sumbal Sonawari.

Sir,

I am directed to refer to your letter No. DF/ADM/435-36 dated 05-08-1999 regarding the subject cited above and to say that under provisions of Rule 20 of G. P. Fund Rules read with Rule 13.12 of Financial Code Vol I the unclaimed G. P. Fund deposits in the instance case and similar other cases are normally to be transferred to the deposits head subsequently to be dealt with for purposes of repayment under normal rules. This action does not apparently seem to have been taken by the concerned Fund Officer as it has not been indicated/certified by you as well in your letter under reference. It can safely be only presumed that unclaimed deposits even after lapse of 12 years are still lying in the accounts of District Fund Office concerned.

Similar nature of case reportedly referred by you to Finance Department in 11/98 does not appear to have been received in the Finance Department so far.

In view of above position as also to obviate any avoidable inconvenience to the concerned subscriber, obviously for no fault of theirs while I am directed to convey agreement of Finance Department in settlement of the two pending final refund cases under normal procedure in relaxation of rules. I am further directed to request you to issue strict instructions (under intimation to Finance Department) to all the concerned officers for ensuring strict adherence to the provisions of relevant rules in letter and spirit in the interest of prompt settlement of the cases as also to obviate payment of avoidable interest on delayed payments which normally can not be denied without apparent legal implications, once the provident fund amounts remain in the Government Accounts.

Matters be treated as urgent.

Yours faithfully,

(Sd.).....

Accounts Officer (Codes),
Finance Department.

GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

No. A/1(92)-891

Dated : 23-02-2000

CURCULAR

Subject :—Payment of Special Compensatory Rent to the Employees occupying Hotel/Shared Government Accommodation.

1. It has come to the notice of Finance Department that Darbar Move Government Employees who are provided with hotel/shared Govt. accommodation are also being paid Special Compensatory Rent to the tune of Rs. 1500/- p.m. This is contrary to the existing rules/Government orders issued from time to time on the subject and is a matter of serious concern.

2. It is clarified that no Special Compensatory Rent Allowance is admissible to any Darbar Move Government Employees who is allotted Hotel/Hostel type (shared) or (independent) Government accommodation or in occupation of any Government accommodation under any pretext or who is having his own house or on the name of his parents/spouse within the municipal limits of Jammu and Srinagar.

3. All drawing and disbursing officers and Treasury Officer/Civil Secretariat Treasury are accordingly impressed upon to ensure adherence to the existing rules/orders strictly in relation to the payment of Special Compensatory Rent Allowance to Darbar Move Employees. Any deviation from the said rules/orders by any drawing and disbursing officer shall be liable to withdrawal of drawing and disbursing powers besides disciplinary action under rules.

4. In case any amount of Special Compensatory Rent Allowance has been paid to any such Darbar Move Employees as indicated above in violation of rules and orders the said amount shall be recovered from the concerned Government Employee(s) in lump forthwith under an intimation to Finance Department.

(Sd.).....

Principal Secretary to Government,
Finance Department.

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GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT

No. A/43(81)-903

Dated : 23-02-2000

CURCULAR

Subject :—Furnishing of sanctions/orders relating to receipt expenditure etc. to the Accountant General.

1. Accountant General (Audit), J&K Srinagar vide his D.O. No. CASS-1/51-1/A1/625 dated 28-9-1999 has brought to the notice of Finance Department that the competent authorities did not ensure furnishing of sanctions relating to receipt and expenditure, revision of scales, creation or abolition of establishment etc. to his office which impedes the auditorial function of the Accountant General.

2. In this connection attention is invited to rule 17.5 read with rule 8.10 of J&K Financial Code Vol-I, which is reproduced as under :—

Rule 17.5

The Accountant General, is entitled to receive a copy of the orders sanctioning expenditure from the authority which is competent to accord that sanction so every sanctioning authority is responsible to see that all sanctions and orders relating to receipts and expenditure, revision of scales, creation or abolition of appointments etc. against which audit is to be conducted by the Accountant General are communicated to him in accordance with the following procedure :—

- (a) If the order is issued by an authority subordinate to the Government to whom the power to sanction has been delegated by that authority direct ;
- (b) If the order is issued by an Administrative Department of the Govt. and is one to which the assent of the Finance Department is given the order will be conveyed by the Secretary to Govt. in the Adm. Department concerned, who will send a copy to the Finance Department.
- (c) In other cases the order will be conveyed under the endorsement of the Secretary to Government in the Finance Department to whom the Adm. Department will send a copy of the sanctioning order for communication to the Accountant General.

Rule 8.10

"The Accountant General in the exercise of his Audit functions will examine contracts and report to the Government the facts of any

case, that come to his notice in which competitive tenders were not invited though they should have been under the rules, or a tender other than the lowest was accepted without sufficient justification or any other material irregularity was committed in connection with a contractor".

03. Consequently in the light of the aforementioned rules, all Administrative Departments and other competent authorities are requested to follow these codal provisions in letter and spirit and ensure submission of the sanction copies relating to receipt and expenditure etc. as enumerated above to the Accountant General.

Receipt of this circular is requested to be acknowledged.

(Sd.).....

Principal Secretary to Government,
Finance Department.

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**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

Subject :—Leave Travel Concession.

Govt. Order No. 64-F of 2000.

Dated : 01-04-2000.

It is hereby ordered that J&K Civil Services (Leave Travel Concession) Rules, 1996 shall remain in-abeyance w.e.f. April 1, 2000 till further orders. Accordingly no State Govt. employees shall be allowed Leave Travel Concession under the said rules w.e.f. the said date.

2. This shall apply, *mutatis-mutandis*, to All India Service Officers as well serving in connection with the affairs of the State.

By order of the Government of Jammu and Kashmir.

(Sd.) AJIT KUMAR,

Principal Secretary to Government,
Finance Department.

No. A/45(90)-176

Dated 01-04-2000

Copy to the :

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**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

Notification

Dated Jammu, the 18th April, 2000.

SRO-104.—In exercise of the powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct to make the following rules, namely :—

1. *Short title and commencement* :—(1) These rules may be called the Sher-i-Kashmir Institute of Medical Sciences Faculty Members (Pay) Rules, 2000.

(2) They shall be deemed to have come into force on the 1st day of January, 1996.

2. *Faculty Members to whom these rules apply*.—These rules shall apply to the persons who on 1-1-1996 were holding permanent or temporary posts of Lecturers, Assistant Professors or Associate Professors or Professors or Director in a substantive or officiating capacity in the Institute. These rules shall also apply to those persons who may have been appointed against any of the said posts in the Institute from 1-1-1996 up to the date of issue of these rules, and also to those who may hereinafter be appointed against any one of the said posts or any other post which may be treated as a teaching post and the incumbent of which may be treated as faculty Member of the Institute in terms of Rule 4(b).

3. *Definition*.—In these rules, unless the context otherwise requires :—

- (a) "Institute" means the Sher-i-Kashmir Institute of Medical Sciences, Srinagar ;
- (b) "Faculty Member" means the Director, Professor, Associate Professor and Lecturers of the Institute and any other teaching post of the Institute which the Government on the recommendations of the Governing Body of the Institute may decide to include therein ;
- (c) "Existing Pay Scale" means the existing pay scale of a faculty member prescribed vide SRO-358 dated 01-12-1988 ;
- (d) "Basic Pay" means the pay as defined in Art. 27 (a) (I) of J&K Civil Service Regulation Vol-I drawn in the existing pay scales as on 31-12-1995 ;

(e) "Revised Pay Scale" in relaxation of any post specified in column 2 given in Rule 4 means the scale of pay specified against that post in column 4 thereof ;

(f) "Existing Emoluments" :

(i) The basic pay in the existing pay scale ;

(ii) Dearness Allowance ;

(iii) The amount of the Interim Relief drawn in favour of the Faculty Members without the sanction of the Government shall not be taken into account.

4. *Structure of revised pay scales* :—The following shall be revised pay structure of the Faculty Members of the Institute w.e.f. 1-1-1996.

S. No.	Post	Existing Pay Scale	Revised Pay Scale
1.	Director	Rs. 9000/- Fixed	Rs. 26,000/- Fixed
2.	Professor	Rs. 5900-8500	Rs. 18400-500-22400
3.	Associate Professor	Rs. 5100-7300	Rs. 16400-450-20900
4.	Asstt. Professor	Rs. 4100-6500	Rs. 14300-400-18300
5.	Lecturer	Rs. 3700-5400	Rs. 11625-325-15200

All other terms and conditions for fixation of initial pay in the revised scale shall be in the same manner as are existing in the J&K Civil Service Revised Pay Rules, 1998 as promulgated vide SRO-18 dated 19-1-1998. The three instalments of the Interim Relief which were not admissible in favour of the Faculty Members and unauthorizedly drawn in their favour shall be recovered in full while fixing the pay in the above revised pay scales. The disbursement of arrears from 1-1-1996 to 31-12-1997 shall also apply *mutatis-mutandis* as have been ordered in respect of State Government Employees.

By order of the Governor.

(Sd.) AJIT KUMAR,

Principal Secretary to Government,
Finance Department.

No. A/77(88)-826

Dated 18-04-2000

Copy to the :

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**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

Notification

Dated Jammu, the 25th of April, 2000.

SRO-122.—In exercise of the powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendments shall be made in the Jammu and Kashmir Civil Service (Leave) Rules, 1979.

I. In J&K Civil Services Regulations Volume I :

1. Art. 44(A)(i) under the caption "Pay of officers undergoing training or instructions" shall be recast as under :

Unless otherwise provided for in these rules Government servants deputed to receive training in the Training Schools, Colleges, Institutions within the State shall during the period of such training be entitled to receive their pay/presumptive pay which they would have drawn but for their deputation to such training. No substitute appointments/promotions shall be made in place of the officers/officials deputed for such trainings.

2. Note 1 below Art. 44(A)(i) shall be deleted.

3. Clause (viii) of Art. 44(F) shall be recast as under :

Authority competent to sanction deputation under these rules shall be the Administrative Department concerned to the extent of their budget allocation. However no substitute appointments/promotions shall be made in place of the officers/officials deputed for such training.

4. Art. 55(g) shall be recast as under :

Powers to sanction deputation for foreign trainings will be exercised by the Administrative Department concerned where such deputations are part of sanctioned projects. In all other cases the clearance of Foreign Training Selection Committee with the following composition shall continue to be obtained :

I. Chief Secretary

2. Pr. Secretary to Govt., Plg. & Dev. Deptt.

3. Pr. Secretary to Govt. Finance Department

4. Commr./Secretary to Govt. GAD

5. Commr./Secretary to Govt. ARI (Trgs.) Deptt.

6. Commr./Secretary to Govt. concerned Admn. Deptt.

The above Committee will also function as policy framing Committee in respect of the deputations for training outside the country.

Similarly proposals for attending conferences in the Foreign Countries shall require approval of the Hon'ble Chief Minister in co-ordination after the approval of the Minister Incharge of the concerned Admn. Deptt.

However, no substitute appointments/promotions shall be made in place of officers/officials deputed for such trainings.

5. Note 5 and Note 6 below Art. 56 in Chapter (V) shall be deleted.

6. The following shall be added as clause (e) preceding Govt. Instructions after clause (d) (iii) of Art.-194.

Study Leave without allowance will be allowed to count towards pensionary benefits in respect of such Govt. employees who have proceeded on such leave with the sanction of the Competent Authority.

II. In J&K Civil Services (Leave) Rules 1979 :

1. Rule 67 with its clauses and sub-clauses thereunder shall be recast as under :

Study leave under these rules shall be sanctioned as leave without allowances. However, the period of Study Leave without allowances shall not constitute any break in service but the period as spent on 'Study leave without allowances' shall count towards service and other pensionary benefits. No substitute shall be appointed in place of officers proceedings for Study Leave.

2. Rule 68 to 72 shall be deleted.

3. Rule 73 shall be recast as under :

Authority competent to sanction Study Leave.—The concerned Administrative Department shall be competent to sanction Study Leave without allowance under these rules within/outside the State but within and outside the country.

By order of Governor of Jammu and Kashmir.

(Sd.) AJIT KUMAR.

Principal Secretary to Government,
Finance Department.

Dated 25-04-2000

No. A/49(83)-11-218

Copy to the :

Standard Endorsements.

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

Notification

Dated Jammu. the 28th of April, 2000.

SRO-136.—In exercise of the powers conferred by proviso to section 124 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following Rules be made namely :—

1. *Short title and commencement.*—(1) These rules shall be called the Jammu College of Engineering and Technology Teachers Revised (Pay) Rules, 2000.

(2) They shall be deemed to have come into force on the 1st day of January, 1996.

2. *Application.*—These rules shall apply to the persons who were holding permanent or temporary posts of Lecturers, Assistant Professors, Readers, Professors and Principal in substantive or officiating capacity in the college on January 1, 1996 including those persons who may have been appointed thereafter against any of the said posts in the college.

3. *Definitions.*—In these rules, unless the context otherwise requires :—

(a) "College" means the Jammu College of Engineering and Technology ;

(b) "Teaching post" means and includes Principal, Professors, Readers, Assistant Professors and Lecturers of the college and any other teaching post of the college which the Government may decide to include therein ;

(c) "Existing Pay Scale" means the existing pay scale of a teaching post including that of Principal of the college as prescribed vide Government Order No. 413-Edu(Tech) of 1993 dated 22-09-1993 ;

(d) "Basic Pay" means the pay as defined in Art. 27 (a) (I) of J&K Civil Service Regulations Vol-I drawn in the existing pay scales as on 31-12-1995 ;

(e) "Revised Pay Scale" in relation to any post specified in column 2 given in Rule 4 means the scale of pay specified against that post in column 4.

4. *Scale of pay of the post.*—From the date of commencement of these Rules, the revised pay structure of the teaching posts of the College shall be as indicated in Column 4 hereunder :—

S. No.	Post	Existing Pay Scale	Revised Pay Scale
1.	Principal	6300-7300/ 4500-7300	18400-500-22400 16400-450-20900-500-22400
2.	Professor	4500-7300	16400-450-20900-500-22400
3.	Readers/Asstt. Professors	3700-5700	12000-420-18300
4.	Lecturer (Selection Scale)	3700-5700	12000-420-18300
5.	Lecturer (Sr. Scale)	3000-5000	10000-325-15200
6.	Lecturer	2200-4000	8000-275-13500

5. *Fixation of pay in the Revised Scale.*—The matters relating to 'Exercise of Option', 'Terms and conditions for fixation of initial pay in the Revised scales', 'Qualification Bar', 'Stepping up of pay' and 'Date of next increment' and all other matters not expressly provided for under these rules shall be governed, *mutatis mutandis*, by the relevant provisions of rules as contained in the J&K Civil Service (Revised Pay) Rules, 1998 as promulgated vide SRO 18 dated 19-1-1998.

6. *Allowances.*—Dearness Allowance, House Rent Allowance, City Compensatory Allowance and other allowances shall be allowed at the same rates and from the same dates as are applicable to the State Government Employees.

7. The revision of pay scales shall be without prejudice to the acceptance of any other conditions in the Scheme of AICTE Revision of Pay Scales, 1998.

8. *Delegation of powers.*—Delegation of powers in respect of sanction of leave etc. shall be exercised in the corresponding revised scale by the authorities to whom these powers stand delegated at present.

9. *Relaxation of rules.*—In cases where the Government is satisfied that the operation of any of these Rules causes undue hardship, the Government

may by order, dispense with or relax the requirement of these Rules to such extent and subject to such conditions as may be considered necessary dealing with the cases in a just and equitable manner.

10. *Mode of payment of arrears.*—The fixation of pay in the revised pay scale shall be made from 1-1-1996 but the salary at the revised rates shall be allowed from 1-1-1999. However the issue regarding payment of arrears from 1-1-1996 to 31-12-1998 shall be decided separately.

11. *Interpretation.*—If any question arises relating to the interpretation or clarification of any of the provisions of these Rules, it shall be referred to the Government in the Finance Department for decision.

By order of the Governor.

(Sd.) AJIT KUMAR,

Principal Secretary to Government,
Finance Department.

No. A/47(2000)-216

Dated 28-04-2000

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Standard Endorsements.

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

To

The Sr. Deputy Accountant General,
(A&E) Shakti Nagar,
Jammu.

No. A/108(61)-82

Dated 12-05-2000

Subject :—Payment of interest on belated G. P. Fund Claims.

Sir,

I am directed to refer to your D. O. communication No. PF/Coord-J/99-2000/205 dated 08-03-2000 and in furtherance to this department's communication dated 15-02-2000 addressed to Director, J&K Funds Organisation, Jammu regarding the subject cited above and to clarify that when the final refund of G. P. Fund takes place, the interest upto the end of the month preceding that in which the payment is made is to be calculated and paid as per Note 1 below rule 7 of G. P. Fund Rules.

However, this would be subject to the condition that any withdrawals from the G. P. Fund are also adjusted from their actual date and interest is to be allowed only on the real balance.

(Sd.).....

Director (Codes),
Finance Department.

Copy to the :

Standard Endorsements.

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

Notification

Dated Srinagar, the 19th of May, 2000.

SRO-146.—In exercise of the powers conferred by proviso to section 134 of the Constitution of Jammu and Kashmir, the Governor is pleased to direct that the following amendments shall be made in the Jammu and Kashmir Civil Services Regulations, Volume-I and Jammu and Kashmir Civil Service (Leave) Rules, 1979.

In the said rules :

In Rule 38 the words and figures "240 days" appearing in the said rule shall and shall be deemed to have been substituted by the words and figures "300 days" with effect from July 1, 1997.

By order of the Governor.

(Sd.) J.A. KHAN,

Principal Secretary to Govt.,
Finance Department.

No. A/66(77)-254

Dated 19-05-2000

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**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

CIRCULAR

Subject :—Regularisation of Daily Rated Workers (DRWs)/Work Charge Employees (W.C.Es.)

While inviting attention of all the Administrative Departments to various circular instructions issued by the Finance Department in general on the subject cited above and under endorsement No. A/55(94)913 dated 11-11-94 and O.M. No. A/55(94)-624 dated 6-8-96 in particular (copies of both are enclosed for ready reference) it needs to be brought to the notice of all the Financial Commissioners, Principal Secretaries and Commissioner/Secretary to Govt. that the creation of the Temporary Posts for purposes of regularisation is expressly subject, interalia, to the following condition :—

The post so approved for creation shall not be utilised except for the purpose and for the office for which these have been earmarked. The posts shall get reduced as and when the existing incumbent vacates the post by way of moving up, being adjusted against regular post, retirement etc.

2. During the course of examination of the proposals emanating from various departments for the purpose it has been observed by the Committee constituted vide Govt. Order No. 26-F of 1994 dated 31-1-94 that besides sufferings from various incompletions the proposals are not accompanied by the information relating to number of regular/permanent posts as may have fallen vacant due to superannuation etc. in the departments from the date of last creation of Temporary Post with utilisation thereof by absorption of the regularised DRWs/WCEs on the resultant vacancies and the number of temporary posts (approved/created for the purpose of regularisation) reduced as a sequel of the said process. In absence of this vital information it can only be construed that the Temporary Posts so created for specific purposes of regularisation of eligible DRWs/WCEs continue to add to the establishment without simultaneous action by their absorption on the permanent/regular posts falling vacant in the departments/organisations during the particular period.

3. Accordingly Empowered Committee in its 89th meeting held on 25-4-2000, interalia, decided that in view of the aforesaid position and observing that no follow up action seems either to have been taken or conveyed to the Finance Department (Empowered Committee) by any departments/organisations as to the implementation of this part of condition

as no information has been received sofar relating to the permanent/regular posts having fallen vacant and utilisation thereof by the concerned departments/organisations by absorption of the regularised DRWs so as to ensure that temporary posts so created get reduced simultaneously. It was therefore also decided that express and appropriate circular from the Finance Department should be issued appending therewith a format to obtain the requisite information without which no proposal of any department/organisation shall be considered by the Empowered Committee.

4. In keeping with the above, all the Financial Commissioners/Principal Secretary and Commissioner/Secretaries to Govt. are requested to kindly ensure that the requisite information in the enclosed proforma is ensured to accompany with the proposal of the departments concerned regarding creation of posts for the purpose of regularisation of eligible DRWs/WCEs in addition to the information/documents pursuant to the decision as per para 4 of 89th meeting proceedings of the Empowered Committee issued vide F.D.'s endorsement No. A/125(94)-237/A dated 16-5-2000 (copy enclosed for ready reference) without which no proposal shall be entertained by the Committee.

(Sd.) J.A. KHAN.

Principal Secretary to Govt.
Finance Department.

No. A/55(94)-262

Dated 22-05-2000

Copy to the :

Standard Endorsements.

