

Government of Jammu and Kashmir
Finance Department

COMPENDIUM 2003

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**GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT**

*Rishkallama (6)
Police*

(CODIFICATION CELL)

ANNUAL COMPENDIUM

2003

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31-1-1994

**GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT**

Subject :—Renewal of Group Janta Personal Accident Policy Scheme.

Government Order No. 01-F of 2003
Dated 10-01-2003

Sanction is hereby accorded to the—

1. Renewal of Group Janta Personal Accident Policy for a further period of one year with effect from 15-1-2003 to 14-1-2004 covering 3.50 lakh employees of all categories of State Govt. Departments/PSUs/Autonomous Bodies (including Local Bodies) including such of the Daily Rated Workers as have been engaged up to 31-1-1994 and continue as such in the respective departments/organisations on existing terms and conditions.

2. The drawal of an amount of Rs. 2.45 crores as premium at Rs. 70/- per employee per year (Rs. 64 to be subsequently recovered from each employee from the salary bill for the month of January 2003 and Rs. 6/- in respect of each employee as contribution by the Govt.) debit to the funds placed at the disposal of Finance Department under the following heads of accounts to the extent shown against each :

(a) MH 2235-Social Security and Welfare, State Contribution to Janta Insurance Policy	Rs. 21,00,000/- (Amount of contribution by Govt.)
(b) MH 8235-General and Other Revenue Fund, 105 Insurance Fund Janta Insurance Policy	Rs. 2,24,00,000/- (Amount recoverable from the employees)

The amount of premium of Rs. 2.45 crores being payable in the ratio of 55:45 to the National Insurance Co. Ltd., Srinagar and

(2)

New India Assurance Co. Ltd. Jammu (joining running the Scheme)
as per details indicated below against each :

1. Divisional Manager, Rs. 134.75 Lakh
National Insurance Co. Ltd.
Srinagar.
2. Divisional Manager, Rs. 110.25 Lakh
New India Assurance
Co. Ltd. Jammu.

By order of the Government of Jammu and Kashmir.

(Sd.)

Director Codes,
Nodal Officer,
Finance Department.

No. FD/JI/A-VII-MF-166

Dated 10-01-2003.

Copy to the :-

Standard endorsements.

(3)

GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT

CIRCULAR

*Subject :—Renewal of Group Janta Personal Accident Insurance
Policy.*

Pursuant to Govt. Order No. 01-F of 2003 dated 10-01-2003, Group Janta Personal Accident Insurance Policy of all categories of employees has been renewed for a further period of one year from 15-01-2003 to 14-01-2004, covering three lakh fifty thousand employees of all categories (including such of the DRWs as have been engaged up to 31-1-1994 and continue as such of State Govt. Departments/PSUs/Autonomous Bodies (including Local Bodies) at the revised rates of premium and existing terms and conditions.

2. Since out of premium Rs. 70 per employee per year, while an amount of Rs. six in respect of each employee has been contributed by the Govt. the balance amount of Rs. 64 has got to be recovered from each employee by deduction from his salary bill for the month of January, 2003. However, where due to some administrative reasons the pay for the month of January, 2003 may not be drawn on the due date he (the employee concerned) is required to remit the amount of premium in cash through the head of his office into the treasury concerned.

3. As regards the recovery of premium and remittance of the same in relation to employees of PSUs/Autonomous Bodies (including Local Bodies) the concerned MD/Chief Executives shall continue to send the amount of premium by Bank Draft favouring Financial Commissioner (Finance) and supported by the schedules duly authenticated, containing all particulars i.e., Name, Parentage, Residential Address, Designation, Scale of Pay of the concerned employee. The Bank Draft alongwith supporting schedules should invariably be sent with covering letter addressed by name to the Director Codes, Finance Department. (Nodal Officer) up to 31-01-2003.

4. While detailed instructions in relation to preparation of schedules of deduction of premium (with full particulars of employees) by the concerned DDOs to accompany the salary bill for the month

of January and subsequent submission of accounts by the Treasury Officer to District Treasury Officer concerned, then by District Treasury Officer concerned to Dy. Director Accounts and Treasuries concerned for onward submission to the Nodal Officer (Director Codes) Finance Department are already laid down in this department's circular instructions issued under No. FD-VII-4-2000/JIP dated 27-1-2000. The procedure has further been amplified vide this department's circular instructions issued under No. FD/JI/A-VII(96)-2000/MF-II-570 dated 17-1-2001 wherein all the Treasury Officers have been impressed upon to retain schedules of deductions in safe custody for record and reference as and when required and forward only the consolidated and duly complied DDO-wise abstract of the accounts of deductions of the District Treasury Officer concerned, who will consolidate and compile the same treasury-wise and district level and then pass it on to the Dy. Director Accounts & Treasuries concerned for submission to the Nodal Officer duly consolidated and compiled treasury-wise at the divisional level ensuring personal delivery in the Finance Department invariably by 15th of March, 2003.

5. All the Financial Commissioners/Principal Secretaries, Commissioners/Secretaries to Govt. and HODs are requested kindly to ensure endorsement of these instructions to all the concerned DDOs under control of their department well in advance of the presentation of salary bills for the month of January, 2003 at respective treasuries and issue strict instructions also to concerned MDs/Chief Executive Officers of the respective PSUs/Autonomous Bodies (including Local Bodies) under their administrative control for ensuring remittance of the deduction of the premium through Bank Draft to the Nodal Officer, Director Codes, Finance Department in the prescribed manner invariably by end of February, 2003.

6. Receipt of these Circular Instructions may kindly be acknowledged.

(Sd.) S. AMRIK SINGH,
Director Codes,
Noda' Officer.

No. FD/JI/A-VII(96-2000)-MF-111-177 Dated 15-01-2003.

Copy to the :-

Standard endorsements.

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

O. M. No. : A/82 (97)-120
Dated 28-01-2003

Subject :—Encadrement of the posts of Cameramen in the J&K Information Subordinate Service.

Proposals have been pouring in the Finance Department for upgradation of the lonely posts of Cameramen existing in various departments and equating them either with a Cameramen of Information Department or with any other department where the same may have been in a higher scale of pay due to various historical reasons.

In order to have a uniformity in the matter the Finance Department is of the view that the posts of the Cameramen in all Government Departments should be encadred in the Information Subordinate Service as is the case with the J&K Subordinate Accounts Service and J&K Subordinate Statistics Services.

The undersigned is accordingly directed to request all Financial Commissioners/Addl. Chief Secretaries/Principal Secretaries/Commissioners/Secretaries to Government to kindly provide the details of the nomenclature of posts of Cameramen available with them to enable the Finance Department to proceed further in the matter.

(Sd.)

Accounts Officer (Codes),
Finance Department.

Copy to the :-

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(6)

**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

Subject :—Revision of Risk Allowance to Police Personnel, identified categories of employees in the Government Presses, Identified categories of employees in the Health/Medical Education Department.

Reference :—Cabinet Decision No. 7/1 dated 16-01-2003.

**Government Order No. 26-F of 2003
Dated 10-02-2003**

In modification of all previous orders issued on the subject of regulation of Risk Allowance, it is hereby ordered that employees of the Police Department, identified categories in, the Government Presses and Health/Medical Education Department who are entitled to Risk Allowance as per the Government Orders/Notifications issued from time to time shall be paid at the rates given in the statement enclosed as Annexure 'A' hereto :—

These rates shall be deemed to have come into effect w.e.f. 01-01-1996.

By order of the Government of Jammu and Kashmir.

(Sd.) M. S. PANDIT,

Financial Commissioner,
Finance Department,

No. A/18(73)-ten. 192

Dated 10-02-2003.

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(7)

**Annexure 'A' Government Order No. 26-F of 2003
Dated 10-02-2003**

Rates of Risk Allowance admissible w.e.f. 01-01-1996 in the Revised Pay Scales of Pay as notified vide SRO-18 dated 19-01-1998 read with SRO-350 dated 22-12-1998.

S. No.	Basic Pay		Rate of Risk Allowance
	From	To	
1.	Upto Rs. 2650		Rs. 50/-
2.	Rs. 2651 to Rs. 3720		Rs. 75/-
3.	Rs. 3721 to Rs. 4875		Rs. 100/-
4.	Rs. 4876 to Rs. 6060		Rs. 125/-
5.	Rs. 6061 to Rs. 7252		Rs. 150/-
6.	Rs. 7253 to Rs. 8500		Rs. 175/-
7.	Rs. 8501 to Rs. 9650		Rs. 200/-
8.	Rs. 9651 and above		Rs. 225/-

(Sd.)

Financial Commissioner,
Finance Department.

**Annexure 'B' to Government Order No. 26-F of 2003
Dated 10-02-2003**

S. No.	Department	Categories of employees	Reference to earlier Order
01. Health/Medical Edu. & Family Welfare			
I. T. B. & C. D. Hospital			
	(i)	T. B. Health Visitors.	Government Order No. 677-MD/G of 1973 dated 09-10-1973 issued by Health/Medical Education Deptt.
	(ii)	T. B. Inspectors	
	(iii)	Male/Female Ayas.	
	(iv)	Male-Female Khidmatgar/N.Os.	
	(v)	Nurses/Sisters/ Auxiliary Nurses and Midwives.	
	(vi)	Barbar/Sweepers.	
	(vii)	Physio Therapist.	
II. Fever Hospital			
	(i)	Compounders.	
	(ii)	M/F Khidmatgars/ N.Os.	
	(iii)	M/F Ayas, Dais, Mid Wives.	
	(iv)	Nurses, Sisters, Auxiliary Nurses, Midwives.	
	(v)	Dhobis & Sweepers.	
III. Mental Hospital			
	(i)	M/F Ayas, Dais, Midwives.	
	(ii)	M/F Khidmatgars and N.Os.	
	(iii)	Nurses/Sisters/ Auxiliary Nurses and Midwives.	
	(iv)	M/F Wardens and Head Wardens.	

S. No.	Department	Categories of employees	Reference to earlier Order
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COMMAN POSTS

Non-Gazetted staff engaged in operation of X-ray plants and Non-Gazetted staff working in Microbiological Laboratories handling specific culture works.

02. ARI (Trgs) Department

Government Presses Srinagar/Jammu.	(i) Compositors	Government Order No. 188-SP of 1975 dated 04-03-1975 issued by Industries and Commerce Department
	(ii) Distributors	
	(iii) Barmen	
	(iv) Monocasting Operator.	
	(v) Metal Melters	
	(vi) Asstt. Mono-type/Type Casters.	
	(vii) Type Store Keeper	
	(viii) Lino Operator	

03. J&K Police Department

(i) Gazetted/ Non-Gazetted Police Personnel	Government Order No. 293-F of 1989 dated 08-11-1989 issued by Finance Department.
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(Sd.)

Director (Codes),
Finance Department.

**GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT**

Subject :—Payment of Dearness Allowance to State Government Employees.

Reference :—Cabinet Decision No. 50/4 dated 19-2-2003.

Government Order No. 44-F of 2003
Dated 24-02-2003

In continuation of Government Order No. 91-F of 2002 dated 22-3-2002 it is hereby ordered that all State Government Employees including Work Charged and Whole Time Contingent Paid Employees working in the regular time scale of pay, shall be paid Dearness Allowance at the following rates w.e.f. 01-07-2002.

Date from which payable	Rate of Dearness Allowance per month (including previous instalments)
1-7-2002	52% of Basic Pay

2. The arrears on account of this additional instalment of Dearness Allowance w.e.f. 01-07-2002 to ending 2/2003 shall be credited to their respective G. P. Fund Accounts and shall be paid in cash w.e.f. 01-03-2003, provided that the State Government employees retired after 01-07-2002 or are likely to retire during the current financial years, should be paid Dearness Allowance arrears in cash w.e.f. 1-4-2003.

3. The term "Pay" for the purpose of calculation of Dearness Allowance shall be the pay drawn in the prescribed scale of pay including stagnation personal pay but shall not include any other type(s) of pay like personal pay granted for promotion of small family norms etc. In the case of those employees who have opted to retain the pre-revised pay scale(s) of pay, if any, it will include in addition to pay in the pre-revised scale of pay. Dearness Allowance and Interim Relief appropriate to that pay admissible under orders in existence 01-01-1996.

4. The Dearness Allowance will continue to be a distinct element of remuneration and will not be treated as pay.

5. The payment on account of Dearness Allowance involving a fraction of a rupee equal to or more than 50 paise shall be rounded up to the next rupee and below 50 paise shall be ignored.

6. The provisions of this Order shall also apply, *mutatis mutandis*, in the case of All India Service Officers serving in connection with the affairs of the State.

By order of the Government of Jammu and Kashmir.

(Sd.) M. S. PANDIT,

Finance Commissioner,
Finance.

No. A/24(2K)-231

Dated 24-02-2003.

Copy to the :-

Standard endorsements.

**GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT**

**Subject :—Payment of Dearness Allowance to State Pensioners/
Family Pensioners.**

Government Order No. 45-F of 2003

Dated 24-02-2003

In continuation to Government Order No. 90-F of 2002 dated 22-5-2002 it is hereby ordered that all State Government Pensioners/ Family Pensioners shall be paid Dearness Allowance at the following rates w.e.f. 01-07-2002.

Date from which payable	Rate of Dearness Allowance per month (including previous instalments)
1-7-2002	52% of Basic Pension/Family Pension

2. Pension/Family Pension in the case of pre- 1-1-1996 retirees and where family pension was sanctioned prior to 1-1-1996 means the consolidated pension/family pension as the case may be effective from 1-1-1996 in terms of Govt. Order No. 46-F of 1998 dated 19-1-1998 read with Govt. Order No. 275-F of 1998 dated 14-10-1998 and Govt. Order No. 276-F of 1998 dated 14-10-1998.

3. In the case of pensioners who have retired from service on or after 1-1-1996 and in the case of family pensioners whose family pension has been sanctioned for the first time on or after 1-1-1996 pension/family pension shall mean basic pension/family pension admissible in terms of SRO-19 dated 19-1-1998 read with SRO-122 dated 28th March, 2001.

4. The release of this Dearness Allowance instalment w.e.f. 1-7-2002 including arrears shall be payable w.e.f. 1-3-2003.

5. The payment on account of Dearness Allowance involving of a rupee shall be rounded up to the next rupee.

6. The Dearness Allowance shall be shown as a distinct element.

7. The other provisions governing grant of Dearness Allowance on pension/family pension such as regulation of Dearness Allowance during employment/re-employment, regulation of Dearness Allowance where more than one pension is drawn etc. and other provisions of the existing orders/rules (as are not in conflict to the provisions of this order) shall continue to remain in force.

8. The Dearness Allowance as per this order shall paid by the concerned Treasury Officer/paying branches of the J&K Bank without waiting for further authorisation from the Accountant General/ General Manager, J&K Bank, as per the practice in vogue.

By order of the Government of Jammu and Kashmir.

(Sd.) M. S. PANDIT,

Finance Commissioner,
Finance.

No. A/24(2K)-232

Dated 24/02/2003.

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**GOVERNMENT OF JAMMU AND KASHMIR,
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

O. M. No. A/12(98)-III-336
Dated 17-03-2003

CIRCULAR

Subject :—Payment of personal pension to the pensioners retired on or after 31-01-1982 but before 31-03-1985.

Reference is invited to Art. 242-A inserted vide this department SRO No. 383 dated 03-10-1985 whereunder, interalia, the personal pension is granted to the pensioners who have retired on or after 31-01-1982 but before 31-03-1985 and where amount of pension works out lesser as compared to the total amount of pension plus Dearness Allowance on pension admissible to them and the loss thus made is made-up by the grant of personal pension.

In a letter to Accountant General Jammu vide No. A/12(98)-04 dated 15-12-1998, the payment of personal pension based on earlier order was clarified to be drawn by the pensioners as a separate element till such time the same is modified by the Government of India. The Government of India has discontinued payment of personal pension w.e.f. 01-01-1996.

It is accordingly clarified to all the Treasury Officers that the personal pension is payable up to 31-12-1995 only and shall not be allowed after 01-01-1996.

(Sd.)

Director Codes,
Finance Department.

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**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

Subject :—Administrative approval to Ladakh Autonomous Hill Development Council.

Reference :—Cabinet Decision No. 179/23 dated 20-12-2002.

Government Order No. 93-F of 2003
Dated 03-04-2003

In Chapter 5.7 of Book of Financial Powers the "Extent" column against serial No. 3 shall be recast as under :—

EXTENT

Full powers without necessity of obtaining Techno-Economic feasibility from the Government upto Rs. 500 lakhs.

By order of the Government of Jammu and Kashmir.

(Sd.) M. S. PANDIT,

Financial Commissioner (Finance)
Finance Department.

No. A/68(2001)-65

Dated 3-4-2003.

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**GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT**

O. M. No. A/12(73)-VII-272
Dated 24-04-2003

CIRCULAR

Subject :—Treatment outside the State.

Under the existing J&K Civil Service Medical Attendance-cum-Allowances Rules, 1990, the treatment outside the State may be authorised in respect of a beneficiary by the Administrative Department concerned on production of a certificate on the prescribed proforma (Annexure "D") issued by the Head of Speciality not below the rank of Associate Professor. Where a Professor is not available it should be countersigned by the concerned Principal Medical College in the State Director SKIMS shall also be competent authority for certification.

The rules are not being observed in its right spirit for undertaking treatment for which the facility is not available in the State. The Government employees or their beneficiaries suffering from different diseases are being referred outside the State. The referral authorities do not mention the name of institution where the treatment should be taken.

The issue regarding referring the patient outside the State without observing the rules is viewed seriously by the authorities. In order to arrest this tendency the undersigned is directed to request all the Financial Commissioner/Principal Secretaries/Commissioner/Secretaries to Government, to issue instructions to Heads of Department to entertain/prefer the claims which fulfil all the requirements under the Medical Attendance Rules. In a very exceptional cases giving full justification, reference be made for relaxation of rules that too when the same is extremely required.

The Principal Medical College, Director Health Services Jammu/Srinagar and Director SKIMS/shall accordingly issue instructions to the Heads of Specialities to refer the case outside the State with specific mention of the hospital/institution for undertaking treatment of the disease, not available in the State. For information of Finance Department, Principal Medical College, Jammu/Srinagar, Director SKIMS may kindly intimate the diseases which absolutely require treatment outside the State.

(Sd.)

Director Codes,
Finance Department.

No. A/12(73)-VII-272

Dated 24-4-2003.

Copy to the :-

Standard endorsements.

**GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT**

O. M. No. A/24(2K)-362
Dated 12-05-2003

Subject :-Payment of arrears of Dearness Allowance in respect of Adhoc Employees, leave arrangements and optional subscribers.

Doubt have been expressed by various quarters with regard to the mode of payment of arrears of Dearness Allowance instalments as released vide Govt. Order No. 44-F of 2003 dated 24-2-2003. The matter had been examined in the Finance Department and it is clarified that :-

“The intention/contention of the Finance Department is that the arrears of Dearness Allowance ordered vide aforesaid Govt. Order No. 44-F of 2003 are creditable to the G. P. Fund Accounts of the employees whose admission to G. P. Fund is compulsory and others whose admission to the fund is optional and due to their option have been contributing to G. P. Fund. The adhoc employees are not permanent employees. So their admission to G. P. fund is not open and as such all the employees with adhoc status shall be paid Dearness Allowance arrears in cash, besides such employees whose contribution to G. P. Fund is optional and due to option to do not subscribe to the fund shall also be paid Dearness Allowance arrears in cash.”

(Sd.)

**Director Codes,
Finance Department.**

Copy to the :-

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**GOVERNMENT OF JAMMU AND KASHMIR
CIVIL SECRETARIAT—FINANCE DEPARTMENT**

O. M. No. A/17(73)-570
Dated 30-05-2003

Subject :-Admissibility of TA/DA on tour in the J&K State.

Reference is invited to SRO-351 dated 22-12-98 whereunder Art 335 of J&K CSR's Vol-I was recast and the rates of Daily Allowance payable w.e.f. 1-12-1998 have been notified.

The daily allowance to various classes of officers as shown in said Article is allowed with reference to classification of cities. The status of cities is notified by Govt. of India from time to time for the purpose of grant of Daily Allowance entire J&K State have been declared as expensive locality and daily allowance is to be allowed under rules accordingly.

(Sd.)

**Accounts Officer,
Finance Department.**

Copy to the :-

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**GOVERNMENT OF JAMMU AND KASHMIR
FINANCE DEPARTMENT**

Subject :-Payment of Dearness Allowance to State Government Employees.

**Government Order No. 135-F of 2003
Dated 18-06-2003**

In continuation to Government Order No. 44-F of 2003 dated 24-2-2003 it is hereby ordered that all State Government Employees including Work Charged and Whole Time Contingent Paid Employees working in the regular time scale of pay, shall be paid Dearness Allowance at the following rates w.e.f. 01-01-2003.

Date from which payable	Rate of Dearness Allowance per month (including previous instalments)
1-1-2003	55% of Basic Pay

2. The term "Pay" for the purpose of calculation of Dearness Allowance shall be the pay drawn in the prescribed scale of pay including stagnation personal pay but shall not include any other type(s) of pay like personal pay granted for promotion of sn... family norms etc. In the case of those employees who have opted to retain the pre-revised pay scale(s) of pay, if any, it will include in addition to pay in the pre-revised scale of pay. Dearness Allowance and Interim Relief appropriate to that pay admissible under orders in existence 01-01-1996.

3. The Dearness Allowance will continue to be a distinct element of remuneration and will not be treated as pay.

4. The instalment of Dearness Allowance payable under these orders including arrears shall be paid in cash w.e.f. 1-1-2003.

5. The payment on account of Dearness Allowance involving a fraction of a rupee equal to or more than 50 paise shall be rounded up to the next rupee and below 50 paise shall be ignored.

6. The provisions of this order shall also apply, *mutatis mutandis*, in the case of All India Service Officers serving in connection with the affairs of the State.

By order of the Government of Jammu and Kashmir.

(Sd.) M. S. PANDIT,
Finance Commissioner,
Finance.

No. A/24(2K)-642

Dated 18-06-2003.

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Standard endorsements.